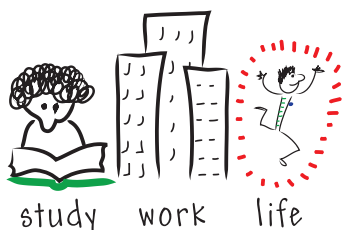
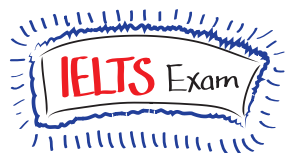


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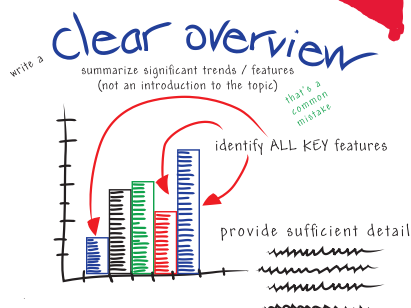
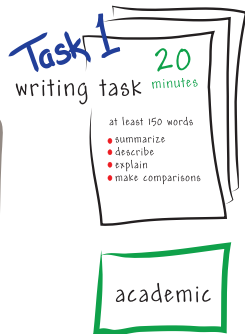
### WRITING - Task Response / Achievement



These criteria focus on the degree to which the task has been answered properly.

Writing Task 1 - task response

Writing Task 2 - task achievement  
(1 of 4 criteria)



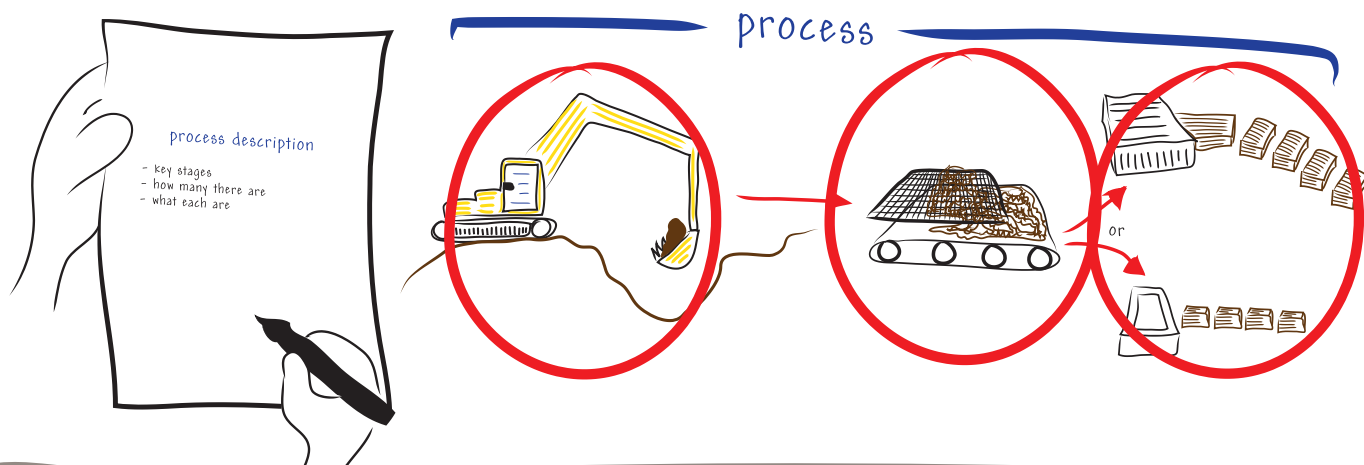
## Academic Task 1 - Diagrams

For IELTS Academic Task 1 you will need to:

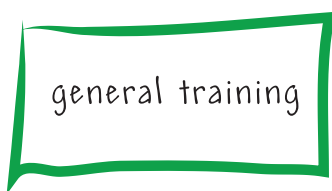
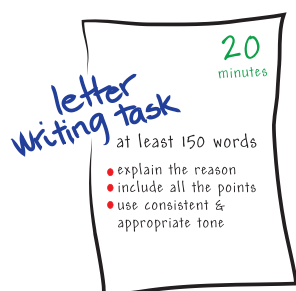
- identify ALL the **key features** in the diagram
- ensure **accuracy** when using data, or describing trends or processes
- write a **clear overview** – this means summarise the **most significant trends or features** from the data or information in the diagram

## Academic Task 1 - Processes

In process descriptions the overview might identify the key stages in the process – for instance how many stages there are, and what each are roughly.



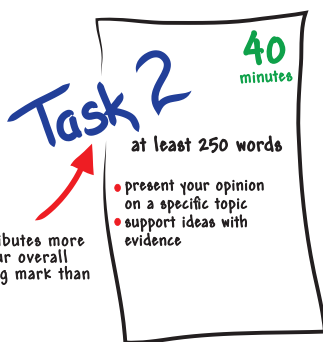
## General Training Task 1



These are the key points for the general training Task 1 letter writing:

- Explain the reason for the letter
- Include all the points mentioned in the question
- Use a consistent and appropriate tone

## Academic Task 2



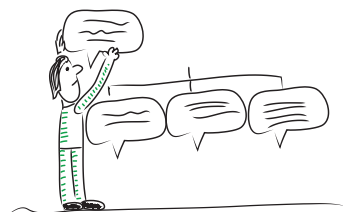
don't just mention them & move on

add:

explanations, examples, experience

make sure you:

- ☒ underline key words in the question
- ☐ identify parts of the question
- ☐ do everything you're asked to do
- ☐ plan your ideas
- ☐ group & sequence ideas
- ☐ follow recommended timings
- ☐ meet minimum word counts



Writing Task 1  
20 minutes  
150 words

Writing Task 2  
40 minutes  
250 words

Make sure you:

- Underline key words in the exam question
- Respond completely to all parts of the question.
- Develop relevant ideas & support them with explanations, examples or experience.
- Before you write, plan your ideas, group & sequence them.
- Ensure your opinion is clear in your answer

Look out for other videos & downloads on IELTS Speaking & Writing.